

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM (DBEDT)

MINUTES OF THE COMMISSION ON THE 13TH FESTIVAL OF PACIFIC ARTS &
CULTURE (FESTPAC) MEETING

HELD ON WEDNESDAY, MAY 23, 2018, AT 10:25 A.M.

AT THE HAWAI'I CONVENTION CENTER, 1801 KALĀKAUA AVENUE
BOARDROOM A

Commission Members Present were:

J. Kalani English, Chair	-	Senate President's Designee
Māpuana de Silva	-	Community Member
Kalani Ka'anā'anā	-	Hawai'i Tourism Authority Designee
Misty Kela'i	-	City & County of Honolulu Designee
Dennis Ling	-	DBEDT Designee
Monte McComber	-	Governor's Designee

Guests:

Jacob Aki	-	Office of Senator English
Michi Moore	-	Senate Communications
Kapuahealani Sterling	-	Hawai'i Tourism Authority
Vicky Takamine	-	PA'I Foundation
Ed Bourgeois	-	PA'I Foundation
Michael Pili Pang	-	PA'I Foundation

James Huang	-	Taiwan Economic & Cultural Office
(TECO) Alan Texeira	-	Honolulu City Council

Staff:

Margaret Ahn	-	Deputy Attorney General
Jamie Lum	-	DBEDT
Selma Malcolm (Recording)	-	DBEDT

Apologies for Absence:

Snowbird Bento	-	Community Member
Mehana Hind	-	Office of Hawaiian Affairs Designee
Lynn DeCoite	-	House Speaker's Designee

CALL TO ORDER:

The meeting was called to order by the Chair on Wednesday, May 23, 2018, at 10:25 a.m., who welcomed everyone present. Special welcome was extended to Mr. James Huang from TECO and Mr. Alan Texeira from the Honolulu City Council.

APPROVAL OF MARCH 7, 2018 MEETING MINUTES:

Minutes of the meeting held on Wednesday, March 7, 2018, were approved with minor corrections on a motion by Mr. Ka'anā'anā and seconded by Mr. McComber.

The motion was passed unanimously.

OLD BUSINESS:

A. Legislative Report re: Outcome of 2018 FESTPAC Legislation. SB 2693 CD 1:

Ms. Vicky Takamine reported the following:

Bill SB2693 CD1 Relating to the Festival of Pacific Arts & Culture was passed by the Legislature with a \$950,000 appropriation. She thanked Senator English and his staff for spearheading the bill through the Legislature.

The Grant-in-Aid (GIA) application submitted for \$237,200 for the planning and construction of the Festival Village was not approved for funding.

Mr. Ka'anā'anā then stated that in terms of funding, he was made aware that in a previous budget, the Hawaii Tourism Authority (HTA) contributed over \$60,000 towards FESTPAC and assisted with funding the delegation to Guam, and other in-kind fund/donations. HTA is looking at other ways to support the Festival moving forward.

The Chair noted that the Legislature has allocated \$1.45 million to FESTPAC so far. He would like to see an appropriation included in DBEDT's Executive Budget request for FY20.

Ms. Kela'i noted that the City's Department of Enterprise Services is a revenue-generating department and services are available for a minimal fee.

A meeting with Ms. Takamine to discuss in-kind and other assistance from the City is pending.

Mr. Ling congratulated Chair English for his assistance in getting SB2693 bill passed through the Legislature for \$950,000. He reminded the Commission that annually there is usually a 10% restriction on the state budget. He pointed out that there should be some funds reserved for administrative expenses for the Commission (e.g., travel).

Chair English introduced Mr. James Huang, Deputy Director of the Taiwan Economic & Cultural Office in Hawaii, and Mr. Alan Texeira with the Honolulu City Council to each make a brief presentation. Both indicated their strong interest to participate/support the 2020 FESTPAC. Mr. Huang also made a request on behalf of the indigenous people of Taiwan for an invitation to participate in FESTPAC. The Chair, on behalf of the Commission, thanked both Mr. Huang and Mr. Texeira for their brief presentation and invited them to participate in future meetings.

B. Chair's Report on the 28th Meeting of the Council of Pacific Arts and Culture (CPAC28) & 4th Meeting of the Pacific Ministries and Culture May 15-17, 2018, Nadi, Fiji

The Chair thanked and congratulated the Hawaii delegates for their presentations at the meetings in Fiji.

He stated that the Commission sent a delegation to the Council of Pacific Arts and Culture and the 4th Meeting of the Pacific Ministries for Culture meeting in Nadi, Fiji from May 15-17, 2018. The delegation included three (3) members from the Commission – Senator J. Kalani English, (FESTPAC Commission Chair), Kalani Ka'anā'anā (Commission Member), Māpuana de Silva (CPAC Chair), Jamie Lum (DBEDT), Vicky Takamine, Festival Director; Michael Pili Pang, Director of Administration; Randie & Jamie Fong, VIP Host Committee and Voyaging Committee; Tommilyn Benavente, VIP Host Committee; and Momi Kamahele, Education/Symposiums Coordinator. The delegates assisted with the coordination of the meetings.

There were two (2) different meetings – the Council of Pacific Arts and Culture and the Pacific Ministries for Culture. The presentations were made at both meetings and were well received by members of the Pacific Island Nations and member organizations. The presenters were Ms. Takamine, Mr. Pili Pang, Mr. Fong and Chair English. Chair English shared his slide presentation with the Commission members. His presentation covered Government Framework/Commission and Planning Committee, Government Appropriations, Funding Strategy, Visas and Customs, and Biosecurity.

The Commissioners and the Festival Director also gave an update on planning for FESTPAC, including the tentative schedule of proposed activities and events, discussions with Hawaiian Airlines regarding group rates and charter flights, ground transportation and housing. The Commissioners entertained questions from the meeting participants. Questions focused mainly on visas and biosecurity issues. Regarding visas, Chair English said the Commission will work with the State Department to try to facilitate the process of obtaining visas, including utilizing a State Department program where they send staff to specific locations to hold interviews. Regarding some of the questions about

biosecurity, Ms. de Silva suggested that the delegations work with their respective communities in Hawai'i to see if some of the items these delegations want to bring in can be sourced here.

Festival Coordinator's Report:

Ms. Takamine reported the following:

Packages with information relating to visas, customs, biosecurity, etc., were distributed to the 15 countries represented. Informational packets will also be sent to the rest of the delegations that were not present.

Several countries expressed their intent to come to Hawaii, but they were concerned about travel visas, biosecurity procedures, airline arrangements, etc. Several of them would also like to bring their products for sale, but they will require an import/export license. After a brief discussion, DBEDT was asked to prepare/send a letter to Mr. Damien Elefante, Deputy Director of Taxation, with specific questions about import/export and state taxes and invite him to the next Commission meeting.

Nainoa Thompson has agreed to serve as Honorary Chair of the Festival of Pacific Arts and Culture in 2020.

Randie and Jamie Fong of Kamehameha Schools, agreed to serve as Coordinators for the Hawai'i Pacific Wa'a, in addition to chairing the VIP Host Committee.

The Commission members who attended the meetings in Fiji shared their perspective on those meetings, and the outcomes were all positive.

Ms. de Silva reminded the Commission that all correspondence to the participating nations must be sent to SPC in advance for translation (in French and Spanish), their records and dissemination.

At this point, Ms. Takamine introduced Mr. Ed Bourgeois, Managing Director of PA'I Foundation who presented the Financial Report to the Commission. He also reported that a separate account for FESTPAC funds has been established.

The Commission also reviewed the Planning Committee chart and pointed out minor inconsistencies and typos to be corrected.

Mr. Ka'anā'anā asked about a Communications/Public Relations Plan. Ms. Takamine said that PA'I Foundation is developing an RFP for that and will be issuing it shortly.

NEW BUSINESS:

A. Establishment of Project Milestones and Timelines:

The Commission discussed the venues, housing and dates for FESTPAC.

A motion was made by Mr. Ka'anā'anā and seconded by Ms. Kela'i that the Commission adopt the official FESTPAC dates as June 10 – 20, 2020.

The motion was passed unanimously.

Ms. Takamine had several discussions with the University of Hawai'i/East West Center regarding housing but has not yet received any commitment/confirmation.

Chair English and Mr. Ka'anā'anā volunteered to meet with the UH Regents to discuss housing. Ms. Takamine was asked to prepare a contingency plan to be available for the meeting with the Regents.

The Commission requested that the Festival Director prepare plans, including contingency plans and milestones, for Housing and Venues to be reviewed at the next meeting.

B. Establishment of Protocols for Dissemination of Information:

Letters to Heads of States will be signed by the Governor of Hawaii.

Chair English said he will revise Ms. Takamine's draft invitation letter for the Governor's signature.

Correspondence to the participating nations must be sent to SPC for translation, their logo and dissemination. Discussion ensued.

To have the Governor's original signature on correspondence to the Heads of States, the Chair suggested that we request a logo from SPC, prepare a draft with both the State and SPC logos, have the draft cleared with Kuiniselani, send the document to SPC for translation and signature, then have SPC return it to us to prepare with the addresses for the Governor's signature and dissemination.

Ms. Takamine suggested that a Taiwan delegation be invited to be a part of the 2020 FESTPAC.

A motion was made by Mr. Ling and seconded by Mr. McComber to invite Taiwan to participate in the 13th Festival of Pacific Arts and Culture.

The motion was passed unanimously.

The Chair welcomed and thanked Taiwan for their participation.

NEXT MEETING & PROPOSED SCHEDULE FOR FUTURE MEETINGS:

The next meeting is scheduled for Wednesday, June 20, 2018, at 10:00 a.m., venue – TBD.
The Commission decided to meet monthly. Below is the schedule for 2018 and 2019:

2018:

1. Wednesday July 18
2. Wednesday August 15
3. Wednesday September 12
4. Wednesday October 10
5. November & December TBA (may meet just one time)

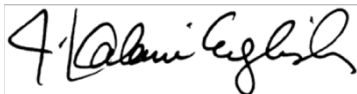
2019:

Wednesday January 9

ADJOURNMENT:

The meeting adjourned at 12:45 p.m.

Respectfully submitted,



Senator J. Kalani English
Chair

6/19/2018

Date