Kōmike no ka Ho’olaule’a No’eau A Mo’omeheu Pākīpika 13
Commission on the 13th Festival of Pacific Arts & Culture (FESTPAC)

Hale Kapikala O Hawai‘i
Lumi Hālāwai Kenekoa
Papahele O Lalo
415 Alanui Beretania Hema
Honolulu, Hawai‘i 96813

Hawai‘i State Capitol
Senate Caucus Room
Chamber Level
415 S. Beretania Street
Honolulu, Hawai‘i 96813

Po‘akolu, lā 29 o ‘Ianuali 2020
Wednesday, January 29, 2020
9:00 a.m.

PAPA KUMUMAN‘A‘O
AGENDA

I. Ho’omaka
Call to Order

II. ‘Āpono I Ka Mo’o‘ōlelo Hālāwai 23 ‘Ianuali 2020
Approval of January 23, 2020 Meeting Minutes

III. Nā Kumuhana Kahiko
Old Business

A. DBEDT Report which may include:
   ➢ Review of PA’I Foundation contract amendments*
   ➢ Review of Strategies 360 contract*
   ➢ Solicitation for Logistics Coordinator for Delegate Registration and management of use of Hawai‘i Convention Center
   ➢ Update on delegate housing, transportation, and other delegate logistics

B. Festival Director’s Report which may include:
   ➢ Plans, criteria and timeline for selecting and vetting Hawai‘i delegates for FESTPAC
   ➢ Information regarding any upcoming media appearances or speaking engagements to promote FESTPAC
IV. Nā Kumuhana Hou
New Business

A. Discussion and decision-making regarding division of tasks amongst
Commission members including:
  ➤ Fundraising and Sponsorships
  ➤ Budget and Finance
  ➤ Master schedule of events
  ➤ Venues
  ➤ Programming including:
    ▪ Opening and Closing Ceremonies
    ▪ Festival Village
    ▪ Wa'a arrival
    ▪ Special events for Government Officials and Heads of Delegation
    ▪ Other Festival events
  ➤ Marketing/Promotion
  ➤ Media/Public Relations/Communications
  ➤ Delegate housing, meals and transportation
  ➤ Communication with country delegations
  ➤ Safety and Security
  ➤ Biosecurity
  ➤ Volunteers
  ➤ Other responsibilities and tasks necessary to implement FESTPAC

V. Ka Ho'opa'a Hālāwai –
Next Meeting – Thursday, February 6, 2020 at 8:30 a.m.

VI. Ho'oku'u
Adjournment

Ke pono ke kōkua a l 'ole ka lawelawe kākō'o no ke komo i ka hālāwai (e.i.m. ka unuhi kihi lima, ka unuhi ‘ōlelo, ka noho huila, a l 'ole kahi ho'okū ka'a kūkawāj, e kelepona lā (808) 587-2750 ma mua o ka 3 lā hana ma mua o ka hālāwai i hiki ke ho'okō 'ia kāu nol.

If you require special assistance or auxiliary aid and/or services to participate in the meeting (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2750 at least 3 business days prior to the meeting so arrangements can be made.

*Ua hiki i ke a kōmike ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes, māhele 92-5, no ke kūkākūkā i ka 'imi a 'ae i nā lūlū manawale'a, a l 'ole ka 'imi a 'oa'o mai ka loa o ke kōmike.

*The Commission may vote to enter an executive meeting to consider matters relating to the solicitation and acceptance of private donations, or to consult with the Commission's attorney, pursuant to sections 92-5(a)(7) and (4), Hawai'i Revised Statutes.