



FESTIVAL OF PACIFIC ARTS AND CULTURE (FESTPAC) COMMISSION

DAVID Y. IGE
GOVERNOR

J. KALANI ENGLISH
CHAIRMAN

COMMISSIONERS
Senator J. Kalani English
Chairman

Monte McComber
Governor's Designee

Representative Richard Onishi
State House of Representatives

Mike McCartney
Department of Business, Economic
Development & Tourism

Kalani Ka'anā'anā
Hawai'i Tourism Authority

Mehanaokala Hind
Office of Hawaiian Affairs

Misty Kela'i
City & County of Honolulu

Snowbird Bento
Community Member
(Governor-appointed)

Māpuana de Silva
Community Member
(Governor-appointed)

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: www.festpachawaii.org/

Telephone: (808) 587-2753
Fax: (808) 586-2589

Kōmike no ka Ho'olaule'a No'eau A Mo'omeheu Pākīpika 13 Commission on the 13th Festival of Pacific Arts & Culture (FESTPAC)

*Hale Kapikala O Hawai'i
Lumi Hālāwai Kenekoa
Papahale O Lalo
415 Alanui Beretānia Hema
Honolulu, Hawai'i 96813*

Hawai'i State Capitol
Senate Caucus Room
Chamber Level
415 S. Beretania Street
Honolulu, Hawai'i 96813

Po'akolu, lā 29 o 'Ianuali 2020
Wednesday, January 29, 2020
9:00 a.m.

PAPA KUMUMANA'O AGENDA

- I. *Ho'omaka*
Call to Order
- II. *'Āpono I Ka Mo'o'ōlelo Hālāwai 23 'Ianuali 2020*
Approval of January 23, 2020 Meeting Minutes
- III. *Nā Kumuhana Kahiko*
Old Business
 - A. DBEDT Report which may include:
 - Review of PA'I Foundation contract amendments*
 - Review of Strategies 360 contract*
 - Solicitation for Logistics Coordinator for Delegate Registration and management of use of Hawai'i Convention Center
 - Update on delegate housing, transportation, and other delegate logistics
 - B. Festival Director's Report which may include:
 - Plans, criteria and timeline for selecting and vetting Hawai'i delegates for FESTPAC
 - Information regarding any upcoming media appearances or speaking engagements to promote FESTPAC

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LIEUTENANT GOVERNOR'S
OFFICE

IV. *Nā Kumuhana Hou*
New Business

- A. Discussion and decision-making regarding division of tasks amongst Commission members including:
- Fundraising and Sponsorships
 - Budget and Finance
 - Master schedule of events
 - Venues
 - Programming including:
 - Opening and Closing Ceremonies
 - Festival Village
 - Wa'a arrival
 - Special events for Government Officials and Heads of Delegation
 - Other Festival events
 - Marketing/Promotion
 - Media/Public Relations/Communications
 - Delegate housing, meals and transportation
 - Communication with country delegations
 - Safety and Security
 - Biosecurity
 - Volunteers
 - Other responsibilities and tasks necessary to implement FESTPAC

V. *Ka Ho'opa'a Hālāwai* –
Next Meeting – Thursday, February 6, 2020 at 8:30 a.m.

VI. *Ho'oku'u*
Adjournment

Ke pono ke kōkua a i 'ole ka lawelawe kāko'o no ke komo i ka hālāwai (e.l.m. ka unuhi kuhī lima, ka unuhi 'ōlelo, ka noho huila, a i 'ole kahi ho'okū ka'a kūikawā), e kelepona iā (808) 587-2750 ma mua o ka 3 lā hana ma mua o ka hālāwai i hiki ke ho'okō 'ia kāu noi.

If you require special assistance or auxiliary aid and/or services to participate in the meeting (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2750 at least 3 business days prior to the meeting so arrangements can be made.

**Ua hiki i kēia kōmike ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes, māhele 92-5, no ke kūkākūkā i ka 'imi a 'ae i nā lūlū manawale'a, a i 'ole ka 'imi a'oa'o mai ka loio o ke kōmike.*

*The Commission may vote to enter an executive meeting to consider matters relating to the solicitation and acceptance of private donations, or to consult with the Commission's attorney, pursuant to sections 92-5(a)(7) and (4), Hawai'i Revised Statutes.