



Pacific
Community
Communauté
du Pacifique

Kōmike no ka Ho'olaule'a No'eau A Mo'omeheu Pākīpika 13
Commission on the 13th Festival of Pacific Arts & Culture
(FESTPAC)

**Commission on the 13th
Festival of Pacific Arts
& Culture**

Chair
Senator J. Kalani English

Commissioners
Monte McComber
Governor's Designee

Rep. Richard Onishi
*State House of
Representatives*

Mike McCartney
*Dept. Of Business,
Economic Development &
Tourism*

Kalani Ka'anā'anā
Hawai'i Tourism Authority

Mehanaokalā Hind
Office of Hawaiian Affairs

Misty Kela'i
City & County of Honolulu

Snowbird Bento
Community

Māpuana de Silva
Community

No. 1 Capitol District Bldg.
250 S. Hotel St. 5th Floor
Honolulu, Hawai'i 96813

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Honolulu, Hawai'i 96804

festpachawaii.org
f i @ t f estpachawaii

*Hale Kapikala O Hawai'i
Lumi Hālāwai Kenekoa
Papahale O Lalo
415 Alanui Beretānia Hema
Honolulu, Hawai'i 96813*

Hawai'i State Capitol
Senate Caucus Room
Chamber Level
415 S. Beretania Street
Honolulu, Hawai'i 96813

Po'ahā, lā 27 o Pepeluali 2020
Thursday, February 27, 2020
8:30 a.m.

PAPA KUMUMANA'O
AGENDA

- I. *Ho'omaka*
Call to Order
- II. *Āpono I Ka Mo'o'ōlelo Hālāwai 20 Pepeluali 2020*
Approval of February 20, 2020 Meeting Minutes
- III. *Nā Hō'ike*
Reports
 - A. DBEDT Report* which may include:
PA'I Foundation contract; Pacific Islands Institute (logistics contractor); Strategies 360 (communications contractor); Festival Budget
 - B. Artistic Director (Snowbird Bento) Report which may include: Programming, Production, Ceremonies, Protocol, Satellite Venues
 - C. Administration Director (Monte McComber) Report which may include: Finance, Legal, Secretariat, Human Resources, Delegation Services, Festival Procurement
 - D. Festival Coordination Directors (Senator English and Representative Onishi) Reports which may include: Government VIP/Protocol, Government Facilities and Personnel, Government Support Services

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LIEUTENANT GOVERNOR'S
OFFICE

- E. Marketing and Sponsorships Director (Kalani Ka'anā'anā) Report which may include: Sponsorship and Fundraising, Public Relations and Promotion, Media Management, Merchandising, Technology
 - F. Venues/Facilities Director (Mike McCartney) Report which may include: Accommodations, Catering, Transport
 - G. Support Services Director (Misty Kela'i) Report which may include: Host City Representative, Municipal Services, Municipal Facilities, City Image and Look, Accreditation, Medical, Security
 - H. Residential Operations Director (Mehana Hind) Report which may include: Heads of Delegations Information and Administration Center, Medical, Volunteers
- IV. *Nā Kumuhana Hou*
New Business
- A. Discussion on delegate meals and other catering issues
 - B. Discussion on concurrent events and concurrent event proposals
 - C. Nominations for Hawai'i Delegation Selection Committee members
- V. *Ka Ho'opa'a Hālāwai* –
Next Meeting – Thursday, March 5, 2020 at 8:30 a.m.
- VI. *Ho'oku'u*
Adjournment

Ke pono ke kōkua a i 'ole ka lawelawe kāko'o no ke komo i ka hālāwai (e.l.m. ka unuhi kuhī lima, ka unuhi 'ōlelo, ka noho huila, a i 'ole kahī ho'okū ka'a kūikawā), e kelepona iā (808) 587-2750 ma mua o ka 3 lā hana ma mua o ka hālāwai i hiki ke ho'okō 'ia kāu noi.

If you require special assistance or auxiliary aid and/or services to participate in the meeting (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2750 at least 3 business days prior to the meeting so arrangements can be made.

**Ua hiki i kēia kōmike ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes, māhele 92-5, no ke kūkākūkā i ka 'imi a 'ae i nā lūlū manawale'a, a i 'ole ka 'imi a'oa'o mai ka loio o ke kōmike.*

*The Commission may vote to enter an executive meeting to consider matters relating to the solicitation and acceptance of private donations, or to consult with the Commission's attorney, pursuant to sections 92-5(a)(7) and (4), Hawai'i Revised Statutes.