Kōmike no ka Ho‘olaule‘a No‘eau A Mo‘omeheu Pākīpika 13
Commission on the 13th Festival of Pacific Arts & Culture
(FESTPAC)

Hale Kapikala O Hawai‘i
Lumi Hālāwai Kenekoa
Papahele O Lalo
415 Alanui Beretānia Hema
Honolulu, Hawai‘i 96813

Hawai‘i State Capitol
Senate Caucus Room
Chamber Level
415 S. Beretania Street
Honolulu, Hawai‘i 96813

Po‘alima, lā 6 o Malaki 2020
Friday, March 6, 2020
8:30 a.m.

PAPA KUMUMANĀ‘O
AGENDA

I. Ho‘omaka
Call to Order

II. ‘Āpono I Ka Mo‘o‘ōlelo Hālāwai 27 Pepe‘ula 2020
Approval of February 27, 2020 Meeting Minutes

III. Nā Hō‘ike
Reports
   A. DBEDT Report* which may include:
      PA‘I Foundation contract closeout; Pacific Islands Institute
      (logistics contractor); Strategies 360 (communications
      contractor); Festival Budget
   B. Artistic Director (Snowbird Bento) Report which may
      include: Programming, Production, Ceremonies, Protocol,
      Satellite Venues
   C. Administration Director (Monte McComber) Report which
      may include: Finance, Legal, Secretariat, Human
      Resources, Delegation Services, Festival Procurement
   D. Festival Coordination Directors (Senator English and
      Representative Onishi) Reports which may include:
      Government VIP/Protocol, Government Facilities and
      Personnel, Government Support Services

No. 1 Capitol District Bldg,
230 S. Hotel St. 5th Floor
Honolulu, Hawai‘i 96813

Mail: P.O. Box 2359
Honolulu, Hawai‘i 96804

festpachawaii.org
@festpachawaii
E. Marketing and Sponsorships Director (Kalani Ka’anā’anā) Report which may include: Sponsorship and Fundraising, Public Relations and Promotion, Media Management, Merchandising, Technology

F. Venues/Facilities Director (Mike McCartney) Report which may include: Accommodations, Catering, Transport

G. Support Services Director (Misty Kela‘i) Report which may include: Host City Representative, Municipal Services, Municipal Facilities, City Image and Look, Accreditation, Medical, Security

H. Residential Operations Director (Mehana Hind) Report which may include: Heads of Delegations Information and Administration Center, Medical, Volunteers

IV. Nā Kumuhana Hou
New Business

A. Update and discussion on Coronavirus

V. Ka Ho'opa'a Hālawai –
Next Meeting – Thursday, March 12, 2020 at 8:30 a.m.

VI. Ho‘oku‘u
Adjournment

Ke pono ke kōkua a i 'ole ka lawe kāko'o no ke komo i ka hālawai (e.g.m. ka unuhi kuhi lima, ka unuhi 'ōlelo, ka noho huula, a i 'ole kahi ho'okū ka'a kūkawai), e kelepona iā (808) 587-2750 ma mua o ka 3 tā hana ma mua o ka hālawai i hiki ke ho'okū 'ia kāu no'i.

If you require special assistance or auxiliary aid and/or services to participate in the meeting (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2750 at least 3 business days prior to the meeting so arrangements can be made.

*Ua hiki i kēia kōmike ke mālama i kekahai hālawai kāhulu i kā i ka Hawai‘i Revised Statutes, māhele 92-5, no ke kūkākūkā i ka 'imi a 'ae i nā lūlu manawale'a, a i 'ole ka 'imi aʻoaʻo mai ka loio o ke kōmike.

*The Commission may vote to enter an executive meeting to consider matters relating to the solicitation and acceptance of private donations, or to consult with the Commission's attorney, pursuant to sections 92-5(a)(7) and (4), Hawai‘i Revised Statutes.