

**COMMUNITY-BASED ECONOMIC DEVELOPMENT PROGRAM
ADVISORY COUNCIL MEETING**

Friday, February 24, 2017

Department of Business, Economic Development and Tourism

250 South Hotel Street, 4th Floor, Honolulu, Hawaii 96813, Conference Room 436
9:30 a.m.

AGENDA

I. Call to Order

Introductions

- Current Council members

II. Manager's Report

- Approval of the minutes from the Community-Based Economic Development (CBED) Advisory Council meeting of July 15, 2016
- Report on CBED revolving fund: balance as of June 30, 2016

III. New Business

- A. CBED loan request: Kohala Meats & Deli, LLC (Hawaii Island)
Principals: David and Carolyn Fuertes
CBED loan amount requested: \$25,000

Total participation loan request was for \$50,000 (\$25,000 Hawaii Department of Agriculture, Agricultural Loan Division (ALD)/\$25,000 CBED). ALD has reviewed and approved their portion. Funds are to be used to renovate commercial building in Kapaau to bring structure up to building and Dept. of Health (DOH) code/standards as a meat processing and retail deli operation. Funds will also recondition a "chill box" to bring up to DOH code, and construct insulated processing (cut/wrap) room.

- B. CBED Advisory Council chair – election of new chair to replace Dean Matsukawa

IV. Old Business

- A. Review of draft CBED Strategic Plan after Council input from July 15, 2016 meeting.

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- B. Review and comment on possible future participation loans with the Community Development Financial Institutions (CDFIs) for non-agricultural loans
- C. Review CBED Work Plan for 2017-2018 to implement initiative in the CBED Strategic Plan for loans, grants and technical assistance.
- D. Notices:
- Hawaii Small Business Fair at Leeward Community College – Save-the-Date, Saturday, May 6, 2017
 - Council for Native Hawaiian Advancement’s 16th Annual Native Hawaiian Convention - Small Business & Entrepreneur Resource Fair at Sheraton Waikiki Hotel & Resort, October 9-11, 2017
- E. Review of Final Report submitted by Council for Native Hawaiian Advancement on CBED Accelerator Program to assist five (5) community-based non-profits in development and implementation of the organizations’ community economic development projects that generate unencumbered revenue.
- F. Handout- CBED FY 2016 annual report to the Legislature
- G. CBED 2017 Legislative Initiatives:
Handout - CBED bill(s): SB900 / HB1034
Amends the definition of “community-based organization;” amends grant qualifications to include technical assistance to community-based organizations; reduces number of CBED Council members from 12 to 10.

C. Next Meeting

D. Adjournment

If you require special assistance or auxiliary aid and/or services to participate in the public hearing process (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2757 at least 3 business days prior to the meeting so arrangements can be made.