<Date>

Mr. Dennis T. Ling

Business Development & Support Division

State of Hawaii

250 S. Hotel Street, Room 503

Honolulu, HI 96813

Dear Mr. Ling:

This letter confirms that <insert Company Name> shall comply with the requirements, provisions, terms, and conditions specified in this Request for Proposal, RFP-21-01-BDSD.

Sincerely,

<Name of Company Representative>