



FESTIVAL OF PACIFIC ARTS AND CULTURE (FESTPAC) COMMISSION

DAVID Y. IGE
GOVERNOR

J. KALANI ENGLISH
CHAIRMAN

COMMISSIONERS
Senator J. Kalani English
Chairman

Monte McComber
Governor's Designee

Representative Richard Onishi
State House of Representatives

Mike McCartney
Department of Business, Economic
Development & Tourism

Kalani Ka'anā'anā
Hawai'i Tourism Authority

Mehanaokala Hind
Office of Hawaiian Affairs

Misty Kela'i
City & County of Honolulu

Snowbird Bento
Community Member
(Governor-appointed)

Māpuana de Silva
Community Member
(Governor-appointed)

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: www.festpachawaii.org/

Telephone: (808) 587-2753
Fax: (808) 586-2589

Kōmike no ka Ho'olaule'a No'eau A Mo'omeheu Pākīpika 13 Commission on the 13th Festival of Pacific Arts & Culture (FESTPAC)

*Hale Kapikala O Hawai'i
Lumi Hālāwai Kenekoa
Papahale O Lalo
415 Alanui Beretānia Hema
Honolulu, Hawai'i 96813*

Hawai'i State Capitol
Senate Caucus Room
Chamber Level
415 S. Beretania Street
Honolulu, Hawai'i 96813

Po'ahā, lā 13 o Pepeluali 2020
Thursday, February 13, 2020
8:30 a.m.

PAPA KUMUMANA'O AGENDA

- I. *Ho'omaka*
Call to Order
- II. *'Āpono I Ka Mo'o'olelo Hālāwai 29 'Ianuali me 6 Pepeluali 2020*
Approval of January 29 and February 6, 2020 Meeting Minutes
- III. *Nā Hō'ike*
Reports
 - A. DBEDT Report which may include:
PA'I Foundation contract
 - B. Artistic Director (Snowbird Bento) Report which may include:
Programming, Production, Ceremonies, Protocol
 - C. Administration Director (Monte McComber) Report which may include:
Finance, Legal, Secretariat, Human Resources, Delegation Services,
Festival Procurement
 - D. Festival Coordination Directors (Senator English and Representative
Onishi) Reports which may include: Government VIP/Protocol,
Government Facilities and Personnel, Government Support Services,
Host City Representative, Municipal Services, Municipal Facilities,
City Image and Look

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LIEUTENANT GOVERNOR'S
OFFICE

- E. Marketing and Sponsorships Director (Kalani Ka'anā'anā) Report which may include: Sponsorship and Fundraising, Public Relations and Promotion, Media Management, Merchandising
 - F. Venues/Facilities Director (Mike McCartney) Report which may include: Venue Management, Venue Security
 - G. Support Services (Misty Kela'i) Director Report which may include Accreditation, Medical Security, Transport, Technology, Volunteers
 - H. Residential Operations Director (Mehana Hind) Report which may include: Accommodations, Building and Grounds, Catering, Heads of Delegations Information and Administration Center, Medical
- IV. *Nā Kumuhana Hou*
New Business
- A. Discussion to clarify roles and responsibilities of Commissioners
 - B. Discussion on the Head of Delegation for the Hawai'i Delegation
 - C. Discussion on Festival Director
- V. *Ka Ho'opa'a Hālāwai* –
Next Meeting – Thursday, February 20, 2020 at 8:30 a.m.
- VI. *Ho'oku'u*
Adjournment

Ke pono ke kōkua a i 'ole ka lawelawe kāko'o no ke komo i ka hālāwai (e.l.m. ka unuhi kuhī lima, ka unuhi 'ōlelo, ka noho huila, a i 'ole kahi ho'okū ka'a kūikawā), e kelepona iā (808) 587-2750 ma mua o ka 3 lā hana ma mua o ka hālāwai i hiki ke ho'okō 'ia kāu noi.

If you require special assistance or auxiliary aid and/or services to participate in the meeting (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2750 at least 3 business days prior to the meeting so arrangements can be made.

**Ua hiki i kēia kōmike ke mālama i kekahi hālāwai kūhelu i kū i ka Hawai'i Revised Statutes, māhele 92-5, no ke kūkākūkā i ka 'imi a 'ae i nā lūlū manawale'a, a i 'ole ka 'imi a'oa'o mai ka loio o ke kōmike.*

*The Commission may vote to enter an executive meeting to consider matters relating to the solicitation and acceptance of private donations, or to consult with the Commission's attorney, pursuant to sections 92-5(a)(7) and (4), Hawai'i Revised Statutes.