



DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM

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COMMUNITY-BASED ECONOMIC DEVELOPMENT (CBED) ADVISORY COUNCIL MEETING

Thursday, May 7, 2020 at 10:00 a.m.

This meeting will be closed to the public as authorized under the Governor's Supplementary Proclamation dated March 16, 2020, Third Supplementary Proclamation dated March 23, 2020, and Sixth Supplementary Proclamation dated April 25, 2020.
Board Members may participate via teleconference.

Materials for this agenda will be made available by request.
Please email: Selma.S.Malcolm@hawaii.gov

An electronic draft of the minutes for this meeting will be made available when completed at:
<https://invest.hawaii.gov/business/cbed/>

Members of the public may submit written testimony
via e-mail to: DBEDT.CBED@hawaii.gov
or via postal mail to:

DBEDT- Business Development & Support Division
No.1 Capital District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawai'i 96813;
or via fax to the DBEDT at (808) 586-2589.

Please include the word "testimony" and the subject matter following the address line.
All written testimony should be received no later than 4:30 pm on Tuesday, May 5, 2020.

AGENDA

I. Call to Order

- Welcome current Council members and introduction of any guests

II. Manager's Report

- Approval of May 24, 2019 meeting minutes
- Report on CBED revolving fund; balance and status of the following loans:
Kohala Meats & Deli, LLC; Chandara Farm; Luangrath Farm; Chanthabouasith Farm; Hawaiian Agricultural Products, LLC

III. Old Business

- A. Report on the Opportunity Zones initiative and contract with Hawaii Community Reinvestment Corporation for the completion of training and technical assistance workshops and one-on-one consulting on projects and a compilation of the group of Opportunity Zone projects that will be presented to Opportunity Funds.
- B. CBED Advisory Council – update on member status & vacancies

IV. New Business

- A. Discussion on partnering with Feed the Hunger Foundation, a community development financial institution, to give out participation loans.
- B. Request for ratification of loan to Hawaiian Agricultural Products, LLC (\$60,000).

Loan will be used to purchase additional shochu production and processing equipment to increase the capacity of the business to produce larger volumes of Hawaiian shochu. New stainless-steel equipment will be purchased and shipped from Japan to Honolulu. The CBED micro-loan program will partner with the Department of Agriculture's Loan Division to complete a participation loan of \$120,000 (\$60,000 each).

- C. Review and recommendation for approval of a grant to Kula No Na Poe Hawaii (KULA) in an amount not to exceed \$200,000, contingent upon the deposit of the funds into the CBED revolving fund for this purpose. KULA is a 501(c)(3) community-based nonprofit that provides educational and health services to the residents of the Hawaiian Homestead communities of Papakolea, Kewalo, and Kalawahine (referred to as Papakolea).

The funds will be used to support the expansion of work to assist the kupuna of Papakolea with chronic disease to age in place by addressing four areas: Enhanced Coordination; Technology Solutions & Safety; Prevention, Education & Training; and Social Engagement. In addition, training for certified community health workers will be expanded to provide support for caregivers of the kupuna.

- D. Request for ratification of an amendment to the Hawaii Community Reinvestment Corporation contract to redeploy remaining contract funds of \$25,000 from supporting Opportunity Zones to working with non-profits on stabilization and recovery from economic challenges as a result of the COVID-19 pandemic.
- E. Review and recommendation for approval of a total up to \$60,000 in grants to organizations that will provide technical assistance to non-profits to assist them on how to access new grants and/or loans and how to operate in their recovery efforts after COVID-19. The proposed grant recipients are the Hawaii Farm

Bureau and other organizations that will provide technical assistance to agricultural non-profits.

F. Review and recommendation for approval of a total up to \$25,000 to cover expenses for DBEDT to provide technical assistance to the following:

1. Hawaii Small Business Fair
2. Council for Native Hawaiian Advancement
3. Agriculture Leadership Foundation's 2020 Hawaii Agricultural Conference
4. CBED Program website improvement

V. Next Meeting

VI. Adjournment

If you require special assistance or auxiliary aid and/or services to participate in the public meeting process (i.e., sign language, interpreter, wheelchair accessibility, or parking designated for the disabled), please call (808) 587-2757 at least 3 business days prior to the meeting so arrangements can be made.