



DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM

DAVID Y. IGE
GOVERNOR
MIKE MCCARTNEY
DIRECTOR
CHUNG I. CHANG
DEPUTY DIRECTOR

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: dbedt.hawaii.gov

Telephone: (808) 586-2355
Fax: (808) 586-2377

COMMUNITY-BASED ECONOMIC DEVELOPMENT (CBED) ADVISORY COUNCIL MEETING

Tuesday, April 19, 2022, 10:00 a.m.

As authorized under Act 220, Session Laws of Hawaii 2021 and Chapter 92-3.7 Hawaii Revised Statutes (HRS), the public can participate in the meeting either:

- 1) **By attending the in-person meeting at: No. 1 Capitol District Building, 250 S. Hotel Street – Conference Room 436, Honolulu, HI 96813; or**
- 2) **Via video-audio livestream - to join the video-audio livestream meeting, go to:**

<https://us06web.zoom.us/j/84045719499?pwd=RXN0TVBCOGpURjYvcURBalFsRWpPdZ09>

Meeting ID: 840 4571 9499

Passcode: 461487

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Find your local number: <https://us06web.zoom.us/j/ki31B581>

Materials for this agenda and minutes for this meeting will be available at:
<https://invest.hawaii.gov/business/cbed/council-meetings-and-materials/>

Members of the public may submit written testimony

via e-mail to: DBEDT.CBED@hawaii.gov

or via postal mail to:

DBEDT-Business Development & Support Division

No.1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813; Or

via fax to DBEDT at (808) 586-2589. Please include the word “testimony” and the subject matter following the address line. All written testimony should be **received no later than 4:30**

pm on Thursday, April 14, 2022.

INTERNET ACCESS:

*To view the meeting and provide live oral testimony during the meeting, please use the above link. You will be asked to enter your name in order to access the meeting as an attendee. The Council requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.*

As an attendee, your microphone will be automatically muted during the meeting unless you are providing testimony. For each agenda item you wish to testify on, please click the Raise Hand button found on your Zoom screen. Council staff will individually enable each testifier to unmute their microphone. When recognized by the Chair, please unmute your microphone before speaking and mute your microphone after you finish speaking in order to prevent audio feedback. When testifying, you will be asked to identify yourself and the organization, if any, that you represent.

PHONE ACCESS:

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter our panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.*

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent.

AGENDA

I. Call to Order

Welcome current Council members and introduction of any guests.

Appointment of a Presiding Officer for the CBED Advisory Council meeting of April 19th, 2022.

II. Old Business:

1. **Approval of CBED Advisory Council Meeting Minutes** for February 15, 2022.

III. New Business:

1. **Recommendation/Approval of CBED Loan of \$125,000 to Lubrco, LLC of Kalihi, Honolulu** to be used for working capital and equipment.
2. **Recommendation/Approval of CBED Loan of \$25,000 to HB Baking, Inc. of Chinatown, Honolulu** to be used for equipment.
3. **Recommendation/Approval of an additional \$30,000 in grants for TA for Grant Writing Program** for nonprofits to retain qualified technical assistance grant-writing individuals to apply for federal or private foundation economic development grants.
4. **Post-event report on technical assistance of \$5,000 for booth space and trade show training to support West Oahu companies** to be first-time exhibitors in Made in Hawaii Festival in collaboration with INPEACE (Institute for Native Pacific Education and Culture).
5. **Review of the role of the CBED Advisory Council** in making recommendations to the DBEDT Director on CBED loans, grants and technical assistance.

IV. Next Meeting

V. Adjournment

If you require special assistance or auxiliary aid and/or services to participate in the meeting, please call (808) 587-2757 at least 2 business days prior to the meeting so arrangements can be made.