



DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM

DAVID Y. IGE
GOVERNOR

MIKE MCCARTNEY
DIRECTOR

CHUNG I. CHANG
DEPUTY DIRECTOR

No. 1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813
Mailing Address: P.O. Box 2359, Honolulu, Hawaii 96804
Web site: dbedt.hawaii.gov

Telephone: (808) 586-2355
Fax: (808) 586-2377

COMMUNITY-BASED ECONOMIC DEVELOPMENT (CBED) ADVISORY COUNCIL MEETING Tuesday, February 15, 2022, 10:00 a.m.

This meeting will be held via teleconference as authorized by the Governor's Emergency Proclamation Related to COVID-19 dated January 26, 2022.

The public is invited to view the video and audio of the meeting and provide oral testimony thru Zoom:

<https://us06web.zoom.us/j/84045719499?pwd=RXN0TVBCOGpURjYvcURBalFsRWpPdZ09>

Meeting ID: 840 4571 9499

Passcode: 461487

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Find your local number: <https://us06web.zoom.us/u/ki31B581>

Materials for this agenda and minutes for this meeting will be available at:
<https://invest.hawaii.gov/business/cbed/council-meetings-and-materials/>

Members of the public may submit written testimony

via e-mail to: DBEDT.CBED@hawaii.gov

or via postal mail to:

DBEDT-Business Development & Support Division

No.1 Capitol District Building, 250 South Hotel Street, 5th Floor, Honolulu, Hawaii 96813; Or via fax to DBEDT at (808) 586-2589. Please include the word "testimony" and the subject matter following the address line. All written testimony should be **received no later than 4:30 pm on Thursday, February 10, 2022.**

INTERNET ACCESS:

*To view the meeting and provide live oral testimony during the meeting, please use the above link. You will be asked to enter your name in order to access the meeting as an attendee. The Council requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.*

As an attendee, your microphone will be automatically muted during the meeting unless you are providing testimony. For each agenda item you wish to testify on, please click the Raise Hand button found on your Zoom screen. Council staff will individually enable each testifier to unmute their microphone. When recognized by the Chair, please unmute your microphone before speaking and mute your microphone after you finish speaking in order to prevent audio feedback. When testifying, you will be asked to identify yourself and the organization, if any, that you represent.

PHONE ACCESS:

If you cannot get internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter our panelist number or wait to be admitted into the meeting. You will not have a panelist number. So, please wait until you are admitted into the meeting.

When the Chairperson asks for public testimony, you may indicate you want to testify by entering “” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.*

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent.

AGENDA

I. Call to Order

Welcome current Council members and introduction of any guests

II. Old Business:

1. **Approval of CBED Advisory Council Meeting Minutes** for Tuesday, October 19, 2021.
2. **Approval of CBED Advisory Council Meeting Minutes** for Thursday, December 9, 2021.
3. **Update on progress of CBED “Grant Writing” Grant** for non-profit organizations. In 2020 the CBED Advisory Council approved \$60,000 to develop a CBED grant program

providing up to \$5,000 in grant funding with a grantee match of 25% (up to \$1,250), for Hawaii nonprofit 501 (c) (3) organizations to obtain the services of a qualified grant writer to apply for Federal or private foundation grants to help the nonprofit organization further its community economic development initiatives. Update will cover number of grant applications received and awarded, number of completed grant awards, number of successful and unsuccessful grants awarded, outcomes of most successful grantees.

III. New Business:

1. **Recommendation/Approval of CBED Loan of \$50,000 to Maika'i Health Corporation** of Hilo, Hawaii to be used for leasehold improvements, working capital and equipment. Co-lending with HCRC (Hawaii Community Reinvestment Corporation) for a total loan of \$150,000 to Maika'i Health Corporation.
2. **A short presentation by Waianae Economic Development Council (WEDC)** President Laplio and WEDC Loan Manager, Mr. Nainoa Logan, to inform CBED Advisory Council members of the mission and goals of the WEDC's initiative to establish a CDFI for the Waianae Coast and the State of Hawaii. On November 29, 2021, the CBED Program executed a Memorandum of Agreement between DBEDT/CBED and the WEDC, a 501 (c) (3) nonprofit community-based organization, and its President, Mr. Joseph W. Lapilio, to assist CBED's loan program with CBED loan program promotion to small businesses, loan analysis and servicing of loans.

IV. Next Meeting

V. Adjournment

If you require special assistance or auxiliary aid and/or services to participate in the meeting, please call (808) 587-2757 at least 2 business days prior to the meeting so arrangements can be made.